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GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF INDUSTRIAL DEVELOPMENT (TOURISM)
(G.O. Ms. No. 01/Tsm./M1/2026, Puducherry, dated 15th May 2026)

NOTIFICATION

The Lieutenant-Governor of Puducherry is hereby pleased to approve the “Guidelines for Approval and Registration of the Puducherry Bed and Breakfast, and Home Stay Establishments, 2026” for implementation in the Union territory of Puducherry, as appended to this Notification.

K. MURALIDHARAN,
Deputy Secretary to Government (Tourism).

**GUIDELINES FOR THE APPROVAL AND REGISTRATION OF
PUDUCHERRY BED AND BREAKFAST AND HOME STAY
ESTABLISHMENTS, 2026**

The Government of Puducherry is committed to fostering inclusive economic growth, sustainable development and entrepreneurial dynamism through rationalized and improved regulatory practices aimed at facilitating the creation of economic and employment opportunities in the Union territory of Puducherry.

2. The comprehensive initiative to deregulate and reduce compliance burden through simplification and streamlining of regulatory and licensing processes will potentially enhance productivity and lower the costs associated with investment and operations of industry, trade and business, especially for Micro, Small and Medium-Sized enterprises (MSMEs), which will in turn create an investor-friendly environment and generate employment opportunities.

3. In furtherance of its commitment and vision to significantly improve the Ease of Doing Business and Ease of Living, the Government of Puducherry has been progressively reducing the compliance burden on existing and new Enterprises.

4. The objective of these Guidelines is to facilitate, support and promote the Bed and Breakfast, and Homestay establishments in this Union territory of Puducherry with a view to offer visitors and tourists an authentic local living and cultural experience along with creating livelihood and commercial opportunities for local residents.

5. The Guidelines apply uniformly to individuals, families or entities operating Homestays in urban residential zones, rural village zones, coastal and environmentally sensitive zones.

6. 'Home Stay' is defined as a privately owned residence offering tourist accommodation whether or not the host lives on the premises. The host is the individual, family or company who owns and / or resides in or functions from the homestay premises without there being any requirement for her or him to be living there.

7. The 'Guest' is defined as a visitor or tourist availing short or long term accommodation, either domestic or International.

8. For Registration under the "Guidelines for the Approval and Registration of Puducherry Bed and Breakfast, and Home Stay Establishments, 2026" the Bed and Breakfast, and Home Stay

Establishments may be self-certified and graded under either 'Silver' or 'Gold' or 'Gold Plus' or 'Platinum' category depending upon the facilities offered as follows:

Type	Facilities
Silver	Basic, clean accommodations with minimum facilities (fan, cot, clean linen, toilet, drinking water).
Gold	Enhanced amenities such as air conditioning, Wi-Fi, parking facilities, modern interiors, local arts and crafts decor, and packaged tour add-ons.
Gold Plus or Platinum	Heritage Cuisine, Heritage Building, Sustainable practices, rain water harvesting, eco-friendly environment in addition to the enhanced amenities stated under Gold category.

9. The Capacity of accommodation shall be minimum 1 room (2 guests) under one Bed and Breakfast, and Home Stay Establishment registration.

10. The room rent and breakfast charges will have to be specified and displayed online, as well as onsite for information of the visitors and accordingly updated as, and when changes are made.

11. The Registration will be automatically approved and displayed on Tourism Department's website, subject to furnishing and uploading online the information / documents as necessitated in clause 12 hereunder :-

12. The following information and documents are required while applying for Registration :-

- (a) Name of the individual, head :
of family household or entity
along with address of the
house (home Stay).
- (b) Phone number and e-mail :
address.

- (c) Proof of property ownership :
or Tenancy / Lease Agreement.
- (d) One Proof of Identity from :
among Aadhaar, PAN Card,
Bank Statement, Electricity or
Phone Bill or EPIC.
- (e) One Address proof of the :
Owner, if not residing at the
premises (home Stay) from
among copy of lease agreement,
copy of latest electricity or
telephone bill or copy of
current bank statement.
- (f) One Self-Undertaking of :
compliance with fire safety
standards (only for buildings
>2 floors or with 4 + rooms),
FSSAI registration if, having
a restaurant, IVFRT portal
registration for foreign guests.
- (g) Self-Declaration from the Owner :
that there are no outstanding
property tax dues.

13. Guest identity verification is to be done through Aadhaar / Passport or Other Identity for maintenance of guest register. Maintenance of electronic guest registers is preferable.

14. Emergency contacts and exit directions are to be displayed in each room and made instantly available for visitors / tourists.

15. Usage of eco-friendly practices may be highlighted during registration and for information of visitors and tourists, including rainwater harvesting, wherever available.

16. Waste segregation is to be implemented as per the Municipality policies of the Government of Puducherry.

17. The tariffs, service inclusions / exclusions may be informed to the guests at the time of booking and changes, if any, may be updated on the Tourism Department's portal.

18. Registered Home Stays will get promotional and incentive support from Tourism Department, as determined by the Government from time to time. The information on valid and available incentives will be available on Puducherry Tourism's web-portal.

19. PAN Card copy of the applicant / owner is to be furnished along with the application form for claiming incentives under these Guidelines. (Present incentives enclosed at Annexure-I).

20. Home stay license will have a validity period of 5 years, subject to online payment of registration fees, as applicable at the time of submitting application. Auto-renewal will be done online upon payment of the prescribed fees for renewal of 5 year validity period.

21. Operating a Bed and Breakfast, and Home Stay Establishment without valid registration will attract a fine of ₹ 25,000 coupled with closure of the Establishment for an initial period of three months and up to a maximum period of one year, at a time.

22. Existing home Stays are encouraged to apply for self-registration within 3 months from the notification of the Guidelines along with PAN Card to be eligible for the incentives.

23. The Classification Committee, as specified in the Guidelines, may randomly inspect and assess the Puducherry Bed and Breakfast, and Home Stay Establishments, and certify them based on facilities and services offered.

24. The Registration Fee payable annually for classification / re-classification of Bed and Breakfast, and Home Stay Establishments, will be as follows and the demand draft will be payable to D.D.O. Account, Tourism Department, Puducherry:-

Star Category	Classification / Re-classification of Bed and Breakfast Establishment	Classification / Re-classification of Home Stay Establishment
(1)	(2)	(3)
Silver	Annual : ₹ 12,000 One-time for 5 years : ₹ 50,000.	Annual : ₹ 6,000 One-time for 5 years : ₹ 25,000.
Gold	Annual : ₹ 20,000 One-time for 5 years : ₹ 90,000.	Annual : ₹ 12,000 One-time for 5 years : ₹ 50,000.

(1)	(2)	(3)
Gold Plus or Platinum	Annual : ₹ 20,000 One-time for 5 years : ₹ 90,000.	Annual : ₹ 12,000 One-time for 5 years : ₹ 50,000.

25. The Electricity, Water charges and Property Taxes are to be paid by the Registered Puducherry Bed and Breakfast, and Home Stay Establishments as per these Guidelines and will be those prescribed by the appropriate Authorities as outlined in the Annexure-I appended to these Guidelines and amended from time to time.

26. The self-registration may be done by applying one-time for a single property only. An individual, family or entity may not apply for registration of more than one or multiple properties within the Union territory of Puducherry for running of Bed and Breakfast, and Home Stay Establishments.

27. A Registration number will be provided by the Tourism Department, which will be valid for 5 years from the date of issue. However, the annual or one-time fees would be payable, as applicable.

28. In case of change of ownership of the property in the interregnum, the registration information may be updated with details of the new owner for the registration to continue up to the validity period, subject to willingness and self-certification being furnished by the new owner.

29. The classification under the Puducherry Bed and Breakfast, and Home Stay Establishment Guidelines may be done by the owner on their own by evaluating the house against the enclosed Checklist. The Checklist at Annexure-IV will have to be duly filled in, signed and furnished on line along with the application.

30. The quality of facilities and services so certified by the owners for registration under respective categories may be randomly evaluated by the Classification Committee, with prior approval of the Secretary to the Government, Department of Tourism, Puducherry.

31. Extra points will be accorded to the Homes which are able to provide heritage experience by way of heritage listing of the building, traditional Indian decor, authentic Indian Cuisine *etc.*

32. The Classification Committee will consist of such members as may be nominated by the Government of Puducherry from time to time. (Enclosed at Annexure-II).

33. The Convenor and any 2 members will constitute a quorum. The continued registration or categorization of the Registered entity may be affected by the deficiencies pointed out by the Classification Committee, subject to reasonable and specified time being allowed for rectifications in consultation with the owner / representative of the Establishment present during inspection.

34. In case, the Registration is rescinded, the Registration fees will be forfeited with or without imposition of fine and / or closure.

35. Once an Establishment applies for classification / re-classification, it must have the required facilities operational and be ready for random and surprise inspection by the Classification Committee, at any time.

36. The Bed and Breakfast, and Home Stay Establishments may maintain online or manual Guest Registers with requisite details of occupants/guests along with their period of stay for being lawfully produced as and when required by Authorities concerned under due and established procedures.

37. Any changes in the facilities offered by units registered as Puducherry Bed and Breakfast, and Home Stay Establishments may be updated online with correct classification for information of visitors and tourists.

38. The Directorate of Tourism, Government of Puducherry reserves the right to modify the Guidelines / Terms and Conditions from time to time, with the prior approval of the Government of Puducherry.

39. In case of any issues related to Registration, Categorization or Grant of Incentives or decision of Classification Committee, the Establishment may appeal to the Secretary to Government of Puducherry, Department of Tourism for review and the decision of the Secretary to Government of Puducherry, Department of Tourism thereon will be final.

40. In case of any illegal activities being carried out in or from the premises, the registration of the Establishment is liable to be cancelled and the unit is liable to be black listed along with other suitable legal action being initiated as per Indian Laws.

K. MURALIDHARAN,
Deputy Secretary to Government (Tourism).

ANNEXURE – I

- (i) The registered establishment(s) will be eligible for payment of differential residential property taxes, power tariff and water charges at the rates as notified by the Government from time to time.
- (ii) The registered establishment(s) will get access to tourism fairs and expos in which Tourism Department participates.
- (iii) Training programs will be conducted for the registered and categorized establishments.
- (iv) The registered establishments will be highlighted on Tourism Department's web-portal and be included in tourism related advertisements from time to time.

ANNEXURE – II

The Bed and Breakfast, and Home Stay Classification Committee is a six member ex-officio team and the composition is as follows:

- (i) The Director (Tourism) . . . Convenor
- (ii) The Director (Art and Culture) . . . Member
- (iii) The Commissioner of respective Municipality / Commune Panchayat. . . Member
- (iv) The Secretary of Hotel Association of Puducherry or his representative. . . Member
- (v) The Secretary of CII or his representative . . . Member
- (vi) The nominee of a Travel magazine or website nominated by the Government.

ANNEXURE – III

**APPLICATION FORMAT UNDER THE GUIDELINES FOR
APPROVAL AND REGISTRATION UNDER THE PUDUCHERRY
BED AND BREAKFAST AND HOME STAY ESTABLISHMENT**

1. Name of the Puducherry Bed :
and Breakfast, and Home Stay
Establishment.
2. Category applied for :
3. Name and address of the :
owners / promoters with a
note on their background.
4. Complete postal address of
the Puducherry Bed and
Breakfast, and Home Stay
Establishment.
 - (a) Telephone No. :
 - (b) Fax :
 - (c) e-mail :
 - (d) Mobile No. of the :
promoter
 - (e) Electricity connection :
Policy No.
5. Distance of the Puducherry
Bed and Breakfast, and Home
Stay Establishment in kms.
From.
 - (a) Airport :
 - (b) City Centre :
 - (c) Nearest main shopping :
centre.
 - (d) Nearest bus stand / :
scheduled city bus stop.

6. Details of the Puducherry Bed and Breakfast, and Home Stay Establishment.
 - (a) Area (in sq. meters) with :
title- owned / Leased
(copies of sale / leased
deed / House Tax Receipt
to be enclosed).
 - (b) Revenue papers regarding :
ownership. Affidavit in
case of co-sharer of house /
land.
 - (c) Numbers of rooms and :
area for each type of Room
in Sq.ft. (single / double /
suites).
 - (d) Number of attached baths :
 - (e) Details of public areas for
the following facilities in
Sq.ft.
 - (i) Lobby/lounge :
 - (ii) Dining space :
 - (iii) Parking facilities :
 - (f) Additional facilities
available, if any (not
mandatory).
 - (i) Eco- friendly facilities :
 - (ii) Facilities for :
differently abled
persons.
7. Details for payment of :
application fee of ₹ 100
(please enclose copy of the
Receipt).

Signature of the Applicant

ANNEXURE – IV

**CHECK LIST FOR APPROVAL AND REGISTRATION OF
PUDUCHERRY BED AND BREAKFAST AND HOME STAY
ESTABLISHMENT**

S. No.	General	Silver	Gold	Certification by their Establishment regarding the facilities Yes / No	Observation of the Classification Committee
(1)	(2)	(3)	(4)	(5)	(6)
1	Well maintained and well-equipped house and guest rooms with quality carpets / area rugs / tiles or marble flooring, furniture, fittings <i>etc.</i> , in keeping with the traditional lifestyle.	M	M		
2	Sufficient parking with adequate road width.	D	M		
3	Guest rooms : Minimum one rented room and maximum 8 rooms (16 Beds) for Bed and Breakfast, and Home Stay Establishments. All rooms should be clean, airy, pest free, without dampness and with outside window / ventilation.	M	M		

(1)	(2)	(3)	(4)	(5)	(6)
4	Minimum floor area in sq. ft. each room.				
	Urban	120	200		
	Rural	100	120		
5	Comfortable bed with good quality linen and bedding preferable of Indian design.	M	M		
6	Attached private bathrooms with every room along with toiletries.	M	M		
7	Minimum size of each bathroom in sq. ft.	30	40		
8	WC toilet to have a seat and lid, toilet Paper.	M	M		
9	24 hours running hot and cold water with proper sewerage connection.	M	M		
10	Water saving taps / shower	D	M		
11	Well maintained smoke free, clean, hygienic, odour free, pest free kitchen.	M	M		
12	Dining area serving fresh Continental and or traditional Indian breakfast.	M	M		
13	Good quality cutlery and crockery.	M	M		
14	Air-conditioning / heating depending on climatic conditions with room temp, between 20 to 25 degrees centigrade in the offered room.	D	D		

(1)	(2)	(3)	(4)	(5)	(6)
15	Iron with iron board on request.	D	D		
16	Internet Connection.	D	M		
17	15 amp. earthed power socket in the guest room.	M	M		
18	Telephone with extension facility in the room.	D	M		
19	Wardrobe with least 4 cloths hangers in the guest room.	M	M		
20	Shelves or drawer space in the guest rooms.	M	M		
21	Complimentary Aqua guard / Mineral Water.	M	M		
22	Good quality chairs, working table and other necessary furniture.	M	M		
23	Washing machine / dryers in the house with arrangement for laundry / dry cleaning services.	D	M		
24	Refrigerator in the room.	D	M		
25	A lounge or seating arrangement in the lobby.	D	M		
26	Heating and cooling to be provided in enclosed public rooms.	D	M		
27	Garbage disposal facilities as per Municipal laws.	M	M		
28	Acceptance of cash / Cheque / D.D.	M	M		

(1)	(2)	(3)	(4)	(5)	(6)
29	Message facilities for guests.	M	M		
30	Name, address and telephone number of doctors.	M	M		
31	Left luggage facilities.	M	M		
32	Assistance with luggage, on request.	D	M		
33	Safekeeping facilities in the room.	D	M		
34	Smoke/heat detectors in the house.	D	D		
35	Security guard facilities.	D	D		
36	Maintenance of register for guest check-in and check-out records including passport details in case of foreign tourists and Bill copies.	M	M		
37	Adequate Fire Fighting equipment.	M	M		

“M” stands for Mandatory; “D” stands for Desirable.

Note : The grading in the various categories will depend on the quality of accommodation, facilities / services provided.

Signature of the Applicant

ANNEXURE – V

Format for Undertaking

To

The Chairman,
Puducherry Bed and Breakfast, and Home Stay
Establishment Classification Committee,
Directorate of Tourism,
Puducherry-605 001.

UNDERTAKING

Sir / Madam,

I have read and understood all the terms and conditions mentioned in the Guidelines with respect to the Guidelines for the Approval and Registration of the Puducherry Bed and Breakfast, and Home Stay Establishments, 2026 and hereby agree to abide by them. The information and documents provided are correct and authentic to the best of my knowledge.

*Signature and Name of the Owner /
Promoter in Block Letters.*

Place :

Date :

ANNEXURE – VI

To

The Chairman,
Puducherry Bed and Breakfast, and Home Stay
Establishment Classification Committee,
Directorate of Tourism,
Puducherry-605 001.

DECLARATION BY THE OWNER / PROMOTER

Sir / Madam,

I hereby declare that I have remitted all the dues in respect of my property (Bed and Breakfast, and Home Stay Establishment) to the Local Municipality/Commune Panchayat. I affirm that I don't have any outstanding amount payable to the Local Administration Department against my property till date.

*Signature and Name of the Owner /
Promoter in Block Letters.*

Place :

Date :
